



# Council for Affordable and Rural Housing (CARH)

*Serving the Affordable Housing Needs of Rural America*

## *Rural and Affordable Housing Maintenance Professional (RAHMP)*

### *APPLICATION*

Name \_\_\_\_\_

Position \_\_\_\_\_

Property \_\_\_\_\_

Management Company \_\_\_\_\_

Business Address \_\_\_\_\_  
\_\_\_\_\_

Business Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Email \_\_\_\_\_

Residential Address \_\_\_\_\_  
\_\_\_\_\_

Residential Phone ( ) \_\_\_\_\_ Years in Industry \_\_\_\_\_

Correspondence Should Be Sent To: \_\_\_\_\_ Business *OR* \_\_\_\_\_ Residence

CARH Affiliated State Association? \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Council for Affordable and Rural Housing  
116 S. Fayette Street  
Alexandria, VA 22314  
703-837-9001 Phone 703-837-8467 Fax  
www.carh.org carh@carh.org

Please submit this application with all supporting materials, and mail your RAHMP Application Packet to CARH by June 8, 2018. Your non-refundable \$50 RAHMP Application Fee must also be included. Checks should be payable to CARH. If paying by credit card, contact CARH at 703-837-9001.



# Council for Affordable and Rural Housing (CARH)

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## Rural and Affordable Housing Maintenance Professional (RAHMP)

### REQUIREMENTS

*Candidates who meet the following requirements are eligible for CARH's Rural and Affordable Housing Professional (RAHP) designation. RAHP designations are valid for two years after initial issuance.*

#### ❖ **Qualifications**

- **Education** – All of the following training must have been completed within the last three (3) years (successful completion of final examinations, where applicable, is also required). Dates and documents showing completion must accompany the application. *(Possible educational/training sources are attached to this document.)*
    - Minimum of two (2) hours of training related to REAC inspections, or equivalent housing quality standards training.
    - Minimum of two (2) hours of training related to lead-based paint.
    - Minimum of twelve (12) hours of training in at least four (4) different maintenance-specific topics (including, but not limited to, electrical, plumbing, HVAC, appliances, heating, etc.) Must receive a minimum of four (4) hours of training each year in any combination of the above listed course.
    - Minimum of four (4) hours of Fair Housing training, including Section 504 training pertaining to reasonable accommodations, modifications, and/or retrofit requests. (Must obtain two (2) hours of training each year to maintain designation.)
    - Minimum of two (2) hours of sexual harassment training.
    - Minimum of four (4) hours of loss prevention training, including workplace safety solutions and/or OSHA training.
  - **Experience**
    - Minimum of two (2) years experience in the multi-family housing maintenance field.
- #### ❖ **Ethics**
- Demonstrates a record of high standards, ethics and integrity in all business and housing matters.

❖ **CARH Membership**

- Candidate's company/organization must be a member in good standing of the national CARH.

❖ **Letters of Recommendation**

- One (1) letter of recommendation from the owner or a principal of the employing company.

❖ **Fee**

- A non-refundable application fee of \$50 must accompany the application

❖ **Evaluation by CARH Certification Board of Review**

- The CARH Certification Board of Review will evaluate the candidate's application.
  - If the board determines the candidate meets the requirement, it will award the designation.
  - If the board determines the candidate does not meet the requirements, a letter will be sent to the candidate either denying certification or instructing the candidates what further requirements must be met to successfully qualify for the RAHMP designation.

## **POSSIBLE TRAINING SOURCES**

E&A Services

HD Supply

The TheoPro Group

Grace Hill

Spectrum Seminars

Elizabeth Moreland Consulting

Ross Business Development

Zeffert & Associates

A.J. Johnson

CARH State Affiliated Associations

National Apartment Associations

State Apartment Associations