



# Council for Affordable and Rural Housing

## CARH Scholarship Foundation

**James L. Poehlman Scholarship**

**Jack Godin, Jr. Scholarship**

**CARH Scholarship Foundation Scholarship**

**Gordon L. Blackwell Scholarship**

**CRHD Founders Scholarship**

## 2019 Application for Non-Traditional Students

The CARH Scholarship Foundation will award a total of five scholarships – one James L. Poehlman Scholarship, one Gordon L. Blackwell Scholarship, one Jack Godin, Jr. Scholarship, one CRHD Founders Scholarship, and one CARH Scholarship Foundation Scholarship. Each scholarship will be **\$1,500 per semester** for educational expenses, with a maximum four years of funding. **One scholarship has been reserved for a qualified applicant who has been accepted or is enrolled in an accredited vocational or trade school program (if a there is a qualified application submitted).** All applicants are eligible for the other four scholarships.

### Non-Traditional Student Applicants Must:

- Be a high school graduate or equivalent and been out of high school for at five years or more;
- Be accepted at, or enrolled as, a full-time, under-graduate student at an accredited 2- or 4-year college/university or as a full-time student at an accredited vocational educational school or program;
- Currently reside in a CARH-member property;
- Be a United States citizen or permanent legal resident;
- Demonstrate a substantial work or volunteer history that reflects the likelihood of academic achievement; and
- Demonstrate financial need.

### Scholarship Recipients Expectations:

If you are selected as one of the five scholarship winners, the CARH Scholarship Foundation will provide \$3,000 per year (or \$1,500 per semester) to assist you in paying for expenses related to your enrollment at the accredited school. Pursuant to the requirements of the Internal Revenue Code §117(b), the funds you receive from the Scholarship Program must be used:

*Promoting Education for Residents of Affordable Housing in Rural America*

- to pay tuition and fees required for enrollment at an educational institution; or
- to pay for fees, books, supplies, and equipment required for courses of instruction at such educational institution.

In addition, you will be required to agree:

- That any funds not expended or committed for the purposes of the scholarship set forth above will be returned to the Foundation;
- By January 1st and June 1st of each year, you will submit evidence of continuing eligibility, including evidence of tuition billing/payment at the accredited college, university, vocational or trade school for the term for which the scholarship is awarded.
- Evidence of continuing eligibility must include a grade report showing that a minimum Grade Point Average (GPA) of 2.0 each semester was maintained, while taking at least 12 credits. If in any semester you do not maintain this standard, then the CARH Scholarship Foundation may terminate the scholarship or may, in its sole discretion, place you on probation for one semester. In such case, failure to achieve this standard in the next applicable semester will result in termination of the scholarship.

Completed applications only will be considered if received by the Scholarship Foundation **on or before the deadline of April 30, 2019.** Please be sure to:

1. Submit only completed applications. **Incomplete applications will not be considered.**
2. Clearly label all application attachments with applicant name and information, and submit electronically with the application, if possible.
3. Send all supporting documents, including academic transcripts and letters of recommendations, to the CARH Scholarship Foundation.
4. **ELECTRONIC SUBMISSION OF APPLICATION IS PREFERRED.** Please submit all application materials via email to [carh@carh.org](mailto:carh@carh.org). Official test scores, transcripts, and letters of recommendations may be mailed to the CARH Scholarship Foundation office and must be received by the application deadline. **If applicable, include a list of all supporting documentation that is being mailed with the online application.**

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### **SUBMISSION ADDRESSES**

E-mail: [carh@carh.org](mailto:carh@carh.org)  
Mailing Address: **CARH Scholarship Foundation**  
**116 S. Fayette Street**  
**Alexandria, VA 22314**

*Note: All decisions concerning selection of scholarship recipients are made by a Scholarship Selection Committee with the help of CARH staff members, who are solely responsible for the final selections and the awards of scholarships to individuals so selected. The CARH Scholarship Foundation prohibits the awarding of any scholarship to a relative of any member of the Selection Committee and, further, prohibits giving consideration of any such award. "Relatives" include ancestors, spouses, siblings, children and the spouses, siblings, and children of such individuals. Adopted children and stepchildren are included in this definition.*

The information below must be fully completed in order for your application to be considered by the Scholarship Selection Committee. Please ensure that you either e-mail or mail all appropriate documentation to the Scholarship Foundation in order for it to be received by the application deadline date of **April 30, 2019**.

## PERSONAL INFORMATION

Full Name: \_\_\_\_\_  
*Last First Middle*

Address: \_\_\_\_\_  
*Street Address Apartment or Unit Number*

\_\_\_\_\_ *City State Zip Code*

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## CARH MEMBER HOUSING INFORMATION

*(To be completed by property manager)*

Name of CARH-Member Property: \_\_\_\_\_ Length of Time Applicant in CARH-Member Housing: \_\_\_\_\_

Property Manager's Name and Phone Number: \_\_\_\_\_

Name of CARH-Member Management Company/Owner: \_\_\_\_\_

*It is the responsibility of the management company/owner or their representative to ensure the scholarship applicant's full-time enrollment at an educational institution does not violate any federal regulations governing the funding programs used by the property. By signing this, I have reviewed the appropriate regulations and there is no conflict with this application.*

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

## PERSONAL ESSAY

**Type a two-page essay using the following subject:**

**“Describe your own unique, personal life experiences that have led you to believe that affordable housing should be a vital component of communities throughout the country.”**

## MOST RECENT/CURRENT SCHOOL & TEST INFORMATION

High School  
Or College: \_\_\_\_\_

*Name*

*City*

*State*

GED or  
Graduation Date: \_\_\_\_\_

Type of  
Diploma/Degree: \_\_\_\_\_

GPA\*: High School = \_\_\_\_\_

College = \_\_\_\_\_

ACT and/or SAT\*: \_\_\_\_\_

*\*If currently enrolled, send your **official** test scores and school transcripts to the Scholarship Foundation. Write your latest GPA scores in the space provided. Include the appropriate GPA scale:*

*Examples: 4.0 scale: 4=A, 3=B, 2=C*

*100 scale: 100=A, 90=B, 80=C*

*5.0 scale: 5=highest proficiency, 3=proficient*

**\*\*\*\*PLEASE NOTE: Work History, Volunteerism, and Extracurricular Activities (or, if you are currently enrolled in school, your GPA) may count toward as much as 75% of the determining factors during the selection process.**

## WORK HISTORY

For those applicants who have been out of school for five years or more, substantial work history reflecting a likelihood of academic success will be considered in lieu of GPA or standardized test scores.

**Provide information on the last 10 years of your work history.** If necessary, include additional sheets using the format shown below.

DATES WORKED	NAME & ADDRESS OF COMPANY	POSITION HELD	DUTIES	SUPERVISOR'S NAME & PHONE NUMBER

## EXTRACURRICULAR ACTIVITIES AND/OR VOLUNTEER HISTORY

**List all Extracurricular Activities and/or Volunteer Activities in which you have participated in the past four years.**

**List all leadership positions and offices held.**

**Check (✓) years during which you participated.**

If necessary, include additional sheets, using the format shown below.

ACTIVITY	2015-2016	2016-2017	2017-2018	2018-2019	LEADERSHIP POSITIONS/ OFFICES HELD

## AWARDS, HONORS, AND RECOGNITIONS

**List all Awards, Honors and Recognitions which you have received in the past five years.**

If necessary, include additional sheets, using the format shown below.

NAME OF AWARD/HONOR/ RECOGNITION	DESCRIPTION OF AWARD/HONOR/ RECOGNITION	DATE RECEIVED

## LETTERS OF RECOMMENDATION

**Three or more letters of recommendation should be submitted with application.**

At least one should be professional (e.g., employer, school official, etc.)  
and at least one personal (e.g., coach, pastor, etc.).

**The number and quality of recommendations are determining factors for scholarship selection.**

1.	_____	_____	_____
	<i>Name</i>	<i>Title</i>	<i>Relationship</i>
2.	_____	_____	_____
	<i>Name</i>	<i>Title</i>	<i>Relationship</i>
3.	_____	_____	_____
	<i>Name</i>	<i>Title</i>	<i>Relationship</i>

## COLLEGE GOALS

**Please list all colleges/universities/vocational schools to which you have applied.  
Which one do you plan to attend? What do you plan to study?**

Include copy of acceptance letter and/or proof of enrollment.

## ADDITIONAL INFORMATION

**Attach a statement/letter of financial need.**

***This statement will be used as one of the determining factors for scholarship selection.***

## SIGNATURE\*

I hereby certify that all information and supporting documentation are true to the best of my knowledge. I understand that any knowingly false information may disqualify me from consideration for any CARH Scholarship Foundation scholarship or be grounds for any offered scholarship to be rescinded.

If I am chosen as a CARH Scholarship Foundation scholarship recipient, I also grant permission for the CARH Scholarship Foundation to reprint my personal essay for use at the CARH Annual Meeting. I additionally grant the use of my likeness by CARH and the CARH Scholarship Foundation to promote and market the CARH Scholarships.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**\*ELECTRONIC TRANSMITTAL:** *Electronic transmittal of application and supporting documentation to the CARH Scholarship Foundation is certification that all information and supporting documentation are true to the best of your knowledge. In addition, transmittal provides your agreement that any knowingly false information may disqualify you from consideration for a CARH scholarship, or be grounds for an offered scholarship to be rescinded. Actual electronic transmittal will be used as an electronic signature and date. Application and all required supporting documentation must be received by the Scholarship Foundation by the Application Deadline of **April 30, 2019**, to be considered.*

## APPLICATION CHECKLIST

Before submitting, ensure that your application is complete.

**Applications with missing documentation will NOT be considered by the Scholarship Selection Committee.**

- Application – Every section has been completed**
- Property Manager has completed section on page 1**
- Personal Essay – Ensure the essay conforms to the subject as described on page 1**
- If currently enrolled, copy of official school GPA transcript**
- Letters of Recommendation – Personal AND Professional (the more the better)**
- Statement of Financial Need**
- Application Signed**

If you have any questions, please contact the CARH national office at [carh@carh.org](mailto:carh@carh.org) or 703-837-9001.