



## **2023 Application for Technical/Trade/Vocational Students**

The CARH Scholarship Foundation will award scholarships in the amount of **\$2,000 per semester** for undergraduate educational expenses, with a maximum of four years (eight semesters) of funding. If there are qualified submissions, at least one scholarship will be awarded to an applicant for a Technical/Trade/Vocational school or program.

### **Technical/Trade/Vocational Applicants Must:**

- Be accepted at, or enrolled as, a full-time, student at an accredited technical, trade, or vocational school or program;
- Currently reside in a CARH-member property that was initially developed in a USDA-designated rural area that participates in a USDA Rural Development program, or participates in a HUD low-income program, or receives low income housing tax credits (see page 2);
- Be a United States citizen or permanent legal resident;
- Demonstrate the likelihood of completion of school or program, either through school, work, or volunteer history or through personal statements and recommendations; and
- Demonstrate financial need.

### **Scholarship Recipients Expectations:**

If you are selected as one of the scholarship recipients, the CARH Scholarship Foundation will provide up to \$4,000 per year (or \$2,000 per semester) for up to four years to assist you in paying for expenses related to your enrollment at the accredited school. Pursuant to the requirements of the Internal Revenue Code §117(b), the funds you receive from the Scholarship Program must be used:

- to pay tuition and fees required for enrollment at an educational institution; or
- to pay for fees, books, supplies, and equipment required for courses of instruction at such educational institution.

In addition, you will be required to agree:

- That any funds not expended or committed for the purposes of the scholarship set forth above will be returned to the CARH Scholarship Foundation;
- By January 1st and June 1st of each year, you will submit evidence of continuing eligibility, including evidence of tuition billing/payment at the accredited technical/trade/vocational school for the term for which the scholarship is awarded.
- Evidence of continuing eligibility must include a grade report showing that a minimum Grade Point Average (GPA) of 2.0 each semester or grading period was maintained, while being classified by the school as a full-time student. If, in any semester, you do not maintain this standard, then the CARH Scholarship Foundation may terminate the scholarship or may, in its sole discretion, place you on probation for one semester or grading period. In such a case, failure to achieve this standard in the next applicable semester or grading period will result in termination of the scholarship.

Completed applications will only be considered if received by the Scholarship Foundation **on or before the extended deadline of May 10, 2023.** Please be sure to:

1. Submit only completed applications. **Incomplete applications will not be considered.**
2. The owner, property manager, or their representative must complete and verify CARH-Member Housing Information section of application.
3. Clearly label all application attachments with applicant name and information, and submit electronically with the application, if possible.
4. Send all supporting documents, including academic transcripts and letters of recommendations, to the CARH Scholarship Foundation.
5. **ELECTRONIC SUBMISSION OF APPLICATION IS PREFERRED.** Please submit all application materials via email to [ScholarshipFoundation@carh.org](mailto:ScholarshipFoundation@carh.org). Transcripts and letters of recommendations may be mailed to the CARH Scholarship Foundation office and must be received by the application deadline. **If applicable, include a list of all supporting documentation that is being mailed with the online application.**

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### **SUBMISSION ADDRESS**

E-mail: [ScholarshipFoundation@carh.org](mailto:ScholarshipFoundation@carh.org)

Mailing Address: **CARH Scholarship Foundation  
116 S. Fayette Street  
Alexandria, VA 22314**

*Note: All decisions concerning selection of scholarship recipients are made by a Scholarship Selection Committee with the help of CARH staff members, who are solely responsible for the final selections and the awards of scholarships to individuals so selected. The CARH Scholarship Foundation prohibits the awarding of any scholarship to a relative of any member of the Selection Committee and, further, prohibits giving consideration of any such award. "Relatives" include ancestors, spouses, siblings, children and the spouses, siblings, and children of such individuals. Adopted children and stepchildren are included in this definition.*

The information below must be fully completed for your application to be considered by the CARH Scholarship Selection Committee. Please ensure that you either e-mail or mail all appropriate documentation to the CARH Scholarship Foundation for it to be received by the extended application deadline date of **May 10, 2023**.

## PERSONAL INFORMATION

Full Name: \_\_\_\_\_  
*Last First Middle*

Address: \_\_\_\_\_  
*Street Address Apartment or Unit Number*

\_\_\_\_\_ *City State Zip Code*

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## MOST RECENT/CURRENT SCHOOL INFORMATION

High School Or College: \_\_\_\_\_  
*Name City State*

Anticipated or Past Graduation Date: \_\_\_\_\_ Type of Diploma/Degree: \_\_\_\_\_

GPA\*: High School = \_\_\_\_\_

College = \_\_\_\_\_

***\*If currently enrolled, include your official school transcript. Write your latest GPA score(s) in the space provided. Include appropriate GPA scale. Example:***

***4.0 scale: 4=A, 3=B, 2=C***

***100 scale: 100=A, 90=B, 80=C***

***5.0 scale: 5=highest proficiency, 3=proficient***

**\*\*If currently in, or recently graduated from, high school, provide number of days absent from current or most recent school year: \_\_\_\_\_**

**CARH-MEMBER HOUSING INFORMATION**

**THIS SECTION MUST BE COMPLETED BY  
PROPERTY OWNER, PROPERTY MANAGER, OR THEIR REPRESENTATIVE.**

Name of Management Company/Owner: \_\_\_\_\_

Name of Property: \_\_\_\_\_

Property Manager's Name: \_\_\_\_\_

Property Manager's Phone Number: \_\_\_\_\_

Property Manager's Email Address: \_\_\_\_\_

Length of Time Applicant Has Been Resident of Property: \_\_\_\_\_

Is the Owner/Management Company a current member of national CARH?

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

Is the property a rural property and/or initially developed in a designated rural area?

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

Does the property meet all of the regulatory requirements set forth for the development, management, and ownership of the property?

**YES** \_\_\_\_\_ **NO** \_\_\_\_\_

If yes, state type of funding assistance: \_\_\_\_\_

\_\_\_\_\_

***It is the responsibility of the management company/owner or their representative to ensure the scholarship applicant's full-time enrollment at an educational institution does not violate any federal regulations governing the financing programs used by the property. By signing this, I have reviewed the appropriate regulations and there is no conflict with this application and all the above information is accurate.***

Signed: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

## SCHOOL AND FUTURE GOALS

Please provide the name of the technical, trade, or vocational school/program you plan on attending.  
What is the field of study? How long is the program?

**Include copy of acceptance letter and/or proof of enrollment.**

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## ESSAY

Type a two-page essay using the following subject:

**“Describe your own unique, personal life experiences that have led you to believe that affordable housing should be a vital component of communities throughout the country.”**

## PERSONAL STATEMENT

**Statement should include information on your career goals after completion of your schooling; how this scholarship could help you attain your goals; your financial need for this scholarship; and why you believe you should receive the scholarship.**

**PLEASE NOTE: The Essay and Personal Statement count toward as much as 50% of the determining factors during the selection process.**

## WORK HISTORY

For those applicants who have been out of school for five years or more, substantial work history reflecting a likelihood of academic success will be considered in lieu of GPA. **Provide information on no more than the last 10 years of your work history.** If necessary, include additional sheets using the format shown below.

| DATES WORKED | NAME & ADDRESS OF COMPANY | POSITION HELD | DUTIES | SUPERVISOR'S NAME & PHONE NUMBER |
|--------------|---------------------------|---------------|--------|----------------------------------|
|              |                           |               |        |                                  |
|              |                           |               |        |                                  |
|              |                           |               |        |                                  |
|              |                           |               |        |                                  |
|              |                           |               |        |                                  |

## VOLUNTEER HISTORY AND/OR EXTRACURRICULAR ACTIVITIES

**List all Volunteer Activities and/or Extracurricular Activities in which you have participated in the past four years.** List all leadership positions and offices held. List time frames under the appropriate year. If necessary, include additional sheets, using the format shown below.

| ACTIVITY | 2020 | 2021 | 2022 | 2023 | LEADERSHIP POSITIONS/ OFFICES HELD |
|----------|------|------|------|------|------------------------------------|
|          |      |      |      |      |                                    |
|          |      |      |      |      |                                    |
|          |      |      |      |      |                                    |

## AWARDS AND HONORS

**List all Awards and Honors which you have received in the past four years.** If necessary, include additional sheets, using the format shown below.

| NAME OF AWARD/HONOR | DESCRIPTION OF AWARD/HONOR | DATE RECEIVED |
|---------------------|----------------------------|---------------|
|                     |                            |               |
|                     |                            |               |
|                     |                            |               |

**LETTERS OF RECOMMENDATION**

**Three OR MORE letters of recommendation should be submitted with application.**

At least one should be professional (e.g., employer, school official, etc.)  
and at least one personal (e.g., coach, pastor, etc.).

**The number and quality of recommendations are determining factors for scholarship selection.**

Below, list the names of the recommenders. If necessary, include additional sheets using the format below:

|    |             |              |                     |
|----|-------------|--------------|---------------------|
| 1. | _____       | _____        | _____               |
|    | <i>Name</i> | <i>Title</i> | <i>Relationship</i> |
| 2. | _____       | _____        | _____               |
|    | <i>Name</i> | <i>Title</i> | <i>Relationship</i> |
| 3. | _____       | _____        | _____               |
|    | <i>Name</i> | <i>Title</i> | <i>Relationship</i> |

**SIGNATURE\***

I hereby certify that all information and supporting documentation are true to the best of my knowledge. I understand that any knowingly false information may disqualify me from consideration for any CARH Scholarship Foundation scholarship or be grounds for any offered scholarship to be rescinded.

If I am chosen as a CARH Scholarship Foundation scholarship recipient, I also grant permission for the CARH Scholarship Foundation to reprint my personal essay for use at the CARH Annual Meeting. I additionally grant the use of my likeness by CARH and the CARH Scholarship Foundation to promote and market the CARH Scholarships.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**\*ELECTRONIC TRANSMITTAL:** *Electronic transmittal of application and supporting documentation to the CARH Scholarship Foundation is certification that all information and supporting documentation are true to the best of your knowledge. In addition, transmittal provides your agreement that any knowingly false information may disqualify you from consideration for a CARH Scholarship Foundation scholarship or be grounds for an offered scholarship to be rescinded. Actual electronic transmittal will be used as an electronic signature and date. Application and all required supporting documentation must be received by the CARH Scholarship Foundation by the Application Deadline of April 30, 2023, to be considered.*

## APPLICATION CHECKLIST

**Applications with missing documentation will NOT be considered by the Scholarship Selection Committee.**

- Application – Every section has been completed**
- Owner, Property Manager, or Representative has completed Housing Section on Page 2**
- Essay – Ensure the essay conforms to the subject as described**
- Personal Statement – Ensure the statement conforms to the requested information.**
- Letters of Recommendation – Personal AND Professional (the more recommendations the better)**
- Application Signed**

If you have any questions, please contact the CARH Scholarship Foundation at 703-837-9001 or [ScholarshipFoundation@carh.org](mailto:ScholarshipFoundation@carh.org).